

NetTutor User Guide

Sign into your SBCC Pipeline account.

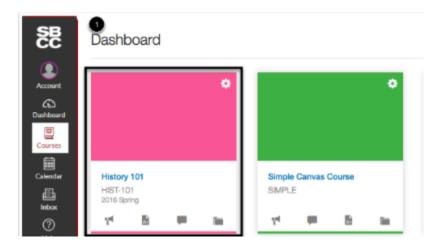
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CC	
SANTA BARBARA CITY COLLEGE	

Forgot Password

Select the Canvas icon in the navigation menu at the top of your Pipeline homepage.

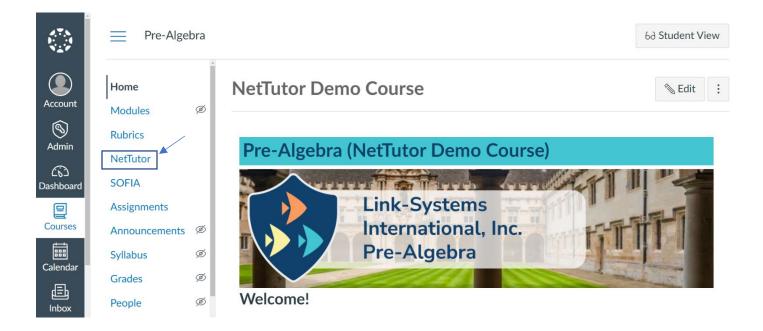


Your Canvas Dashboard will display all of the courses you are enrolled in. Open any of your Canvas courses.

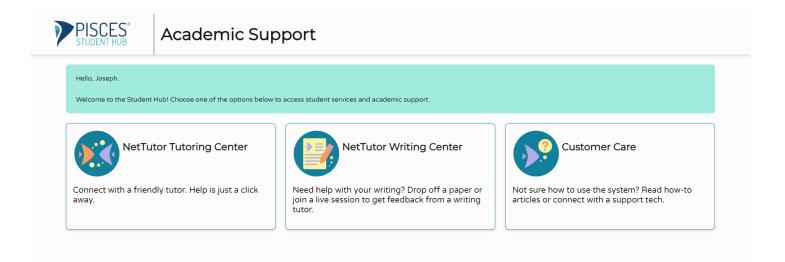




Locate the NetTutor link in the course's navigation menu. If none of your Canvas courses have a NetTutor link, please contact <u>tutoring@sbcc.edu</u> for help.

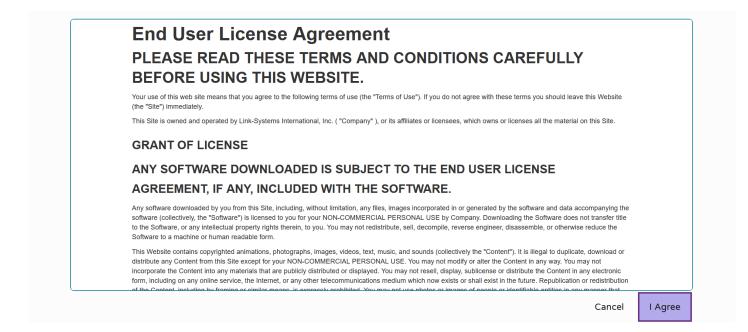


From the student hub page, click on the **NetTutor Tutoring Center** card to view all available tutoring groups.



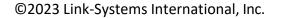


Upon first access from each device, you'll be prompted to read and agree to NetTutor's End User License Agreement.



Select a group from the list to receive tutoring support in that area.

Please Select a Group to Receive Tutorin	ng in That Area
Accounting	>
Anthropology	>
Astronomy	>
Biology	>
Business	>
Chemistry	>





>

The NetTutor dashboard displays available tutoring resources along with the group's locker.

			e Joseph
<		Welcome, Joseph!	() Drop-In Tutoring Hours
			Customer Care
Geology			
	Drop in and Meet with a Live Tutor Wait for your turn to meet with a live tutor.	Schedule an Appointment Drop off a Paper Go to the scheduling system to schedule an appointment with a tutor. Upload your paper and get feedback from a Writing	tutor.
	Drop off a Question	Your Geology Locker	
	Drop your question off here.	Watch videos of your previous sessions, pick up your reviewed papers, and review feedback on your dropped-off questions.	



Drop in and Meet with a Live Tutor connects you with a tutor in NetTutor's text-based lobby. Continue to work in the lobby, ask a tutor to open the whiteboard, or ask a tutor to launch video chat to use audio, video, and screenshare features.

Lobby view

letTutor Live	Tutoring Session
Participants:	Taylor D.: Hi Joseph, I'm Taylor. Welcome to NetTutor!
	Taylor D.: How can I help you today?
Joseph Bower	Joseph Bower: Hil Can you open up the Whiteboard?
	Taylor D.: Sure, just a moment please
	Type your message below. Hit the Enter key to send the message to the room.
Leave Session	

Whiteboard view

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4 =							Taylor D.: Hi Joseph, I'm Taylor. Welcor	me to NetT	utor!	
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<u>Σ</u> 00 + π							How can I help you today? Joseph Bower:			
s m							Hi! Can you open up the Whi	iteboard?		
/							Taylor D.: Sure, just a moment please			
∇							Taylor D.: Here we are with the whitebo	and tools to	tha 1	laft T at
1							me know if you need help wi	th any of th	ie too	ds
ñ							Joseph Bower: Actually, can you launch vide	eo chat?		
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Video conference view



Schedule an Appointment directs you to the current list of available appointments from which you can select a convenient appointment and set notification reminders. Note: Availabilities are based on demand.

Reminders				<
Y	ou will not receive email or text	Text me	E-mail me	
	eminders before your appointments.	10 minutes	30 minutes	
	Phone Number	30 minutes	1 day	
Ľ		1 hour	🗌 7 days	
	e.g. (123) 456 7890. Only available in the United States. Standard messaging and data rates apply.	🗌 1 day		
¢	Cell Phone Service Provider		SAVE	
	Please note that some cell phone service providers are not yet supported. If you don't see your provider listed, check back soon.			
	E-mail			
\geq	jbower@link-systems.com			
	This is the e-mail address we will use to contact you.			



To join a scheduled session, arrive at the group dashboard shortly before the appointed time. The **Join Session** card will appear at the top of the group dashboard, and the Join Session button will activate when your tutor starts the session.

			e Joseph
<	Welcome, Jo	oseph!	(Drop-In Tutoring Hours
			Customer Care
Geology			
	Your scheduled appoin soc Geology 3:00 PM (Am When it is time for your appointme Join Se	erica/New York Time) Int, the button below will activate.	
Wait for your turn to meet with a live tutor.	t with a Live Tutor	Go to the scheduling system to schedule an appointment with a tutor. Next Geology Appointment: Tuesday, 8/15/2023 at 3:00 PM (America/I	New

Drop off a Paper directs you to a simple 3-step process for submitting a paper for review. Step 1: Provide basic information, including the name of the paper and a brief description.

Θ	Joseph
C Drop off your Paper ©) Drop-In Tutoring Hours
9	Customer Care
Basic Information Format File	
Paper Name	
Geology in Practice	
81 characters remaining	
Tell us about your assignment and how we can help	
I need to write a 3-page research paper in APA formatting that discusses two distinct services geologists perform.	
186 characters remaining	
English is not my first language.	
	Next
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Step 2: Identify the help you need from a tutor.

		e Joseph
<	Drop off your Paper	() Drop-In Tutoring Hour
		Customer Care
Basic Information	Format	File
Select two areas of feedback.		
✓ Topic Development	Sentence Structure	
Focus/Thesis Statement	Sentence Variety	
✓ Organization	Transitions & Fluency	
Grammar & Mechanics	Paper Format	
Word Choice	Citations & References	
Citation Style	Paper Type	
АРА	✓ Research	•
How long should your paper be? 3 Pages ~ < Previous		> Next

Step 3: Upload the paper. You can drag and drop the file or upload the file from your file directory.

Corp off your Paper Orop-in Tutoring H Basic Information Format File Drag and Drop or Upload Paper Drop Your File Here Drop Your File Here Image: Colspan="2">Image: Colspan="2">Image: Colspan="2">Image: Colspan="2"	
Drag and Drop or Upload Paper	
Drop Your File Here	
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©2023 Link-Systems International, Inc.	



Drop off a Question allows you to show your work and drop off a question for tutor feedback in two steps. Step 1: Give your question a title.

<		Welcome, Joseph!		Consult Consult Consult Topping Hours Commencians
Math (Statistics an	d Probability)			
	Drop in and Meet with a Live Tutor an to meet with a fire tutor Your Math (Statistics and Probability) Locker	Drop off a Question There is no live turor available or you cannot spend time with a live ture, drop off your question for freaback. After you enter a title, you will be given space to enter your question. Be sure to share a much detail as you can about where you need help. Give your question a title to refer to later <u>S-Number Summary</u> H characters remains	Drop off a Question	

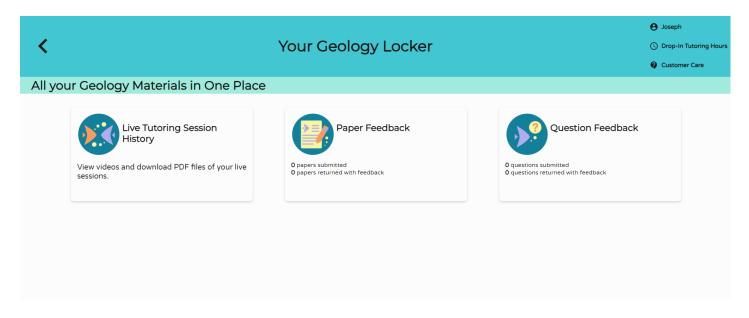
Step 2: Use the whiteboard tools to show your work and ask a question. Once you're finished, click **SUBMIT**.

Sessio	n Tools	Keypad	Fsize	Fstyle	Color	Help		06:29)	C	6	1 🗸 👌	2	PISCES®		×
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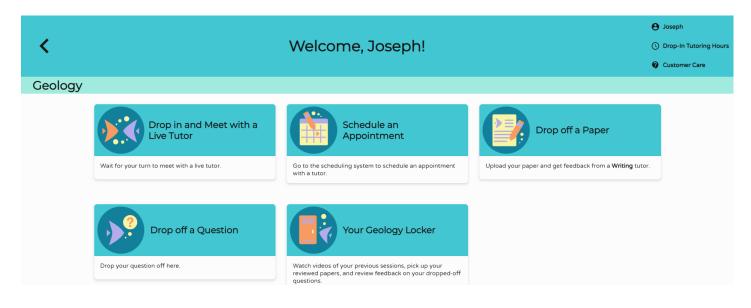


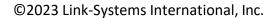
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Your <<Group Name>> Locker stores all your NetTutor sessions. You can review your live and scheduled tutoring sessions, retrieve papers submitted for feedback, and gather responses to submitted questions all in one place.



View profile details, drop-in tutoring schedule, and support resources at the top of any group page.

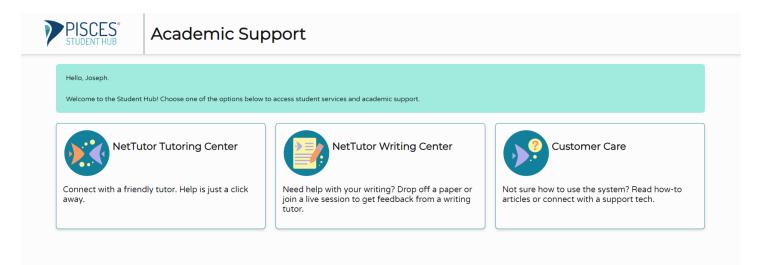






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Select the **NetTutor Writing Center** card from the student hub page to connect more directly to writing assistance.



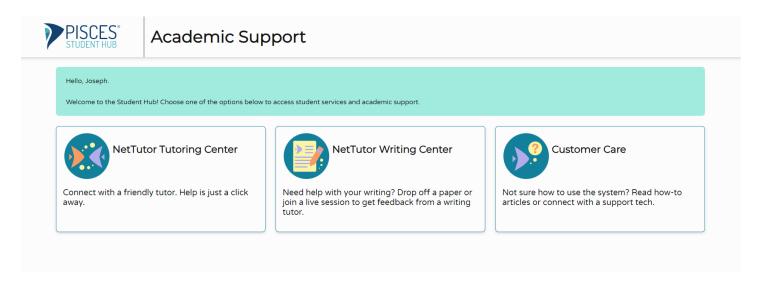
Choose from available tutoring resources in the Writing group or review tutor feedback in your Writing locker.

				Joseph
<		Welcome, Joseph!	C C	Drop-In Tutoring Hours
				Customer Care
Writing				
	Drop in and Meet with a Live Tutor	Schedule an Appointment	Drop off a Paper	
	Wait for your turn to meet with a live tutor.	Go to the scheduling system to schedule an appointment with a tutor.	Upload your paper and get feedback from a Writing tutor.	
	Drop off a Question	Vour Writing Locker Watch videos of your previous sessions, pick up your reviewed papers, and review feedback on your dropped-off questions.		





Select the **Customer Care** card from the student hub page to find helpful knowledge base articles and to open support tickets.



View answers to frequently asked questions, search for knowledge base articles, and open support tickets from the NetTutor Service help center.

Help Center		
	Help Center / NetTutor Service NetTutor NetTutor or looking for some information on how to use NetTutor, our knowledge base contains an extensive collection of articles, written especially to help answer common questions and solve common problems. You can search the knowledge base at any time by using the magnifying glass at the top of the page.	
	Frequently Asked Questions: How do I drop off a paper?	
	How do I retrieve my reviewed paper?	
	 How do I drop off a question? How do I retrieve my question feedback? 	
	How do I view the drop-in tutoring schedule?	
	How do I meet with a tutor for a live drop-in session?	
	If you're unable to find what you need or still require assistance, please submit an inquiry below.	
	What can we help you with?	
	(?)) Can't find the help you need?	

