



**Minutes | Santa Barbara AEBG Consortium Public Meeting
May 2, 2018 | SBCC Wake Campus Room 28 | 9:08am – 10:02am**

- I. Call to Order**
- II. Roll Call & Establishment of Quorum**
 - a. Members present: Melissa Moreno, Tony Bauer, Gerardo Cornejo
 - b. Member In Absentia: Ray McDonald
 - c. Quorum established
- III. Welcome from the Chair Dr. Melissa V. Moreno**
 - a. Welcomes all attendees.
 - b. Melissa provided an overview of our AEBG presentation by our program leaders to the SBCC Board of Trustees on April 26, 2018. The presentation was well received and they congratulated our Consortium for the excellent work we have done to serve adults in our community within only a 2.5 years. They would like our Consortium to continue to provide them updates of our progress. Melissa expresses her gratitude to all of the hard work our Consortium and program leaders have done.
- IV. Public and Entity Comment***
 - a. None.
- V. Information Items**
 - a. Consortium Members
 - i. Gerardo relays that the Carpinteria schools are undergoing major construction and may likely have changes in their classroom locations and schedules.
 - b. AEBG Coordinator Corlei Prieto provides announcements and legislative updates
 - i. The quarterly CASAS data report was successfully submitted and relays that our Human Resources Department has officially approved a Data Analyst who will focus primarily on data collection, analysis, and ensure data integrity in order to capture accurate data for our AEBG collection efforts.
- VI. Consent Items**
 - a. February 6, 2018 Public Meeting Minutes
 - i. Melissa entertains a motion to approve, Tony made the motion, and Gerardo seconded.
Vote: Ayes: 3, In Absentia: 1
 - b. February 26, 2018 Special Public Meeting Minutes
 - i. Melissa entertains a motion to approve, Gerardo made the motion, and Tony seconded.
Vote: Ayes: 3, In Absentia: 1
 - c. March 7, 2018 Public Meeting Minutes
 - i. Melissa entertains a motion to approve, Tony made the motion, and Gerardo seconded.
Vote: Ayes: 3, In Absentia: 1
- VII. Action Items**
 - a. AEBG Program Leader Requests for Addendums to Programs
 - i. YEAR 2: Adult High School/GED, presented by Patricia Mautone
Melissa entertains a motion to approve, Gerardo made the motion, and Tony seconded.
Vote: Ayes: 3, In Absentia: 1
 - b. AEBG YR 2 2017-2018 Quarterly Reports:
 - i. Corlei provides summary and recommends approval of the following reports that have met deliverables in accordance with Consortium approved activity charts:
 - Work Readiness and Career Planning Certificate Program for People with Disabilities
 - Santa Barbara Public Library: Digital Literacy Hub
 - Santa Barbara Public Library: 1 in 5, SB Dyslexia Initiative
 - Santa Barbara County Employees' University Passport Program
 - Noncredit English as a Second Language

- c. Corlei relays the following programs did not submit their quarterly reports:
 - Basic Skills: Adult High School/GED
 - Pre-Apprenticeship Training: Construction Technology Pilot Program
 - KRA Workforce Navigator: Program for Older Adults

- d. Corlei relays that the Career Skills Institute AEBG Program Leader Jeanette Chain requested an extension to properly complete her report with accurate data and would provide the Consortium the completed report at the next June 6th AEBG Public Meeting.

- e. Melissa entertains a motion to approve the quarterly reports which have met their targets, Tony made the motion, and Gerardo seconded.
Vote: Ayes: 3, In Absentia: 1

- f. The Consortium charged the Consortium Chair and Coordinator to develop language in our request for proposal and quarterly reporting guidelines to indicate the repercussions of when an AEBG Program does not meet required deadlines and/or deliverables.

- g. Approval of AEBG Year 3 2017-18 Final Budget
 - i. Melissa entertains a motion to approve, Tony made the motion, and Gerardo seconded.
Vote: Ayes: 3, In Absentia: 1

- h. Approval of AEBG Year 4 2018-19 Consortium Fiscal Administration Declaration
 - i. Melissa summarized the declaration. This form establishes SBCC as the primary and sole fiscal agent which has been successfully managing our AEBG account.
 - ii. Melissa entertains a motion to approve, Gerardo made the motion, and Tony seconded.
Vote: Ayes: 3, In Absentia: 1

VIII. Next Regular Public Meeting

- a. June 6, 2018

IX. Adjournment

- a. 10:02am